



Barnton Parish Council

MINUTES FROM THE ANNUAL GENERAL MEETING OF BARNTON PARISH COUNCIL

Held on; MONDAY 15TH May 2023 at 7.00pm at The Barnton

ATTENDED BY;	Cllr Hooper , Cllr Hughes, Cllr Devine, Cllr Coombs, Cllr Carter, Cllr Ayhok, Cllr Phoenix, Cllr Gray, Cllr Chambers
Public;	Dave Harazny
Min. Ref;	Item
1 1/05/2023	Apologies Apologies received from; Cllr Wright
2 2.1/05/2023	Election of Officers RESOLVED; Cllr Devine was nominated for Chairperson by Cllr Hughes. Seconded by Cllr Coombes Cllr Hooper was nominated for Chairperson by Cllr Carter. Seconded by Cllr Ayhok. Votes 5:2 in favour of Cllr Devine Cllr Devine took the chair.
2.2/05/2023	RESOLVED; Cllr Phoenix was nominated for Vice Chairperson by Cllr Hughes. Seconded by Cllr Coombes Cllr Ayhok was nominated for Chairperson by Cllr Hooper. Seconded by Cllr Phoenix. Votes 5:2 in favour of Cllr Phoenix
3/05/2023	NOTED;- Apologies received from Cllr Wright, CW&C
4 4.1/05/2023	Policy & Procedure RESOLVED; It was proposed, seconded and all agreed to co-opt David Harazny to Barnton Parish Council
4.2/05/2023	NOTED; Requirement to complete declarations of office and register of interest for all members was noted and duly followed.
4.3/05/2023	RESOLVED; It was proposed, seconded and all agreed to adopt CW&C Code of Conduct for Cllrs.
4.4/05/2023	RESOLVED; It was proposed, seconded and all agreed to approve Barnton PC Standing Orders
4.5/05/2023	RESOLVED; It was proposed, seconded and all agreed to approve Barnton PC Financial Regulations
4.6/05/2023	RESOLVED; It was proposed, seconded and all agreed to approve Barnton PC asset register @ 31.03/23
4.7/05/2023	NOTED; The requirement for all members to attend ChALC training on 5 th June 2023 was noted
5/05/2023	Declaration of Interests Cllr Hooper & Cllr Devine declared interests re; membership of the Royal British Legion
6 6.1/05/2023	Public Forum NOTED; A report was not received by CW&C councillors
6.2/05/2023	NOTED; A report was not received from PCSO Wiggins
7/05/2023	Approve and Sign Minutes RESOLVED; It was proposed, seconded and all agreed to approve the minutes of the AGM on 10 th May 2022. 3 Abstentions.
8 8.1/05/2023	Review of the delegation arrangements to committees. APPROVED; Cllr Hooper proposed Barnton Parish Council approval of the Finance committee Terms of Reference. Seconded. All agreed.
8.2/05/2023	APPROVED; It was proposed seconded and all agreed to elect the following Members; Cllrs Gray, Hughes, Devine, Coombes, Ayhok.
8.3/05/2023	NOTED; Election of Chair and Vice Chair for this committee was delegated to the committee at its first meeting.

Parish Clerk; Toni Critchlow
Barnton Parish Council

Cemetery Chapel, Barnton Cemetery, Hayes Drive, Barnton CW8 4JX
Tel; 01606 784270 Email; barntonpc@gmail.com Website; [www. Barnton-pc.gov.uk](http://www.Barnton-pc.gov.uk)

8.4/05/2023	APPROVED; Cllr Hooper proposed Barnton Parish Council approval of the Staffing committee Terms of Reference. Seconded. All agreed.
8.5/05/2023	APPROVED; It was proposed seconded and all agreed to elect the following Members; Cllrs Phoenix, Hughes, Devine, Coombes, Ayhok.
8.6/05/2023	NOTED; Election of Chair and Vice Chair for this committee was delegated to the committee at its first meeting.
9	Clerks Report and Action Points
9.1/05/2023	NOTED; A report was received from the Clerk
9.2/05/2023	NOTED; An events group update was received from the Clerk
10	Correspondence / Consultation / Planning
10.1/05/2023	NOTED; BPC/Cllr Wright request to CW&C for camera lights at Winnington Bridge was denied
10.2/05/2023	RESOLVED; Cllr Hooper proposed Barnton Parish Council approve Barnton Football Club application to install LED floodlights at the football ground. Seconded. All agreed.
11	Finance
11.1/05/2023	NOTED;- Finance Committee approval of the payment schedule for May 2023 was noted.
11.2/05/2023	APPROVED; Cllr Devine proposed Barnton Parish Council approve the Clerks Final bank reconciliations at 31.03.23. Seconded, All agreed.
11.3/05/2023	NOTED; Current signatories on the accounts were noted; Cllr Hughes, Cllr Hooper, T. Critchlow
11.4/05/2023	APPROVED; Cllr Hooper proposed Barnton Parish Council approve a payment of £2700.00 to Camtek for lighting and IT provision at the cemetery/clerks office. Seconded, all agreed.
11.5/05/2023	NOTED;- Finance Committee approval of the Grant Payments was noted.
11.6/05/2023	NOTED; Community Awards presented to 3 recipients was noted
12	Part B
12.1/05/2023	RESOLVED; <i>It was proposed, seconded and all agreed that, In accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations and Paragraphs 2, 3 and 7 of the Council's Access to Information Rules, the public and press be excluded during consideration of these items.</i>
12.2/05/2023	NOTED; A staffing update was received from the Clerk. The council currently has two staff vacancies which the Clerk is covering. Cllr Hooper suggested recruiting a locum to assist until new staff could be recruited. Clerk to action. NOTED; The deadline of 1 st June 2023 for return of expense forms to CW&C was noted. NOTED; It was noted that Cllr Ayhok is now a probationary Waterways Chaplain
13/05/2023	Date of next Full Council Meeting;- 19TH June 2023
14/05/2023	Close of Meeting;- Cllr Devine closed the meeting at 20.02

Signed.....Date.....