



Barnton Parish Council

MINUTES FROM THE ANNUAL MEETING OF BARNTON PARISH COUNCIL

Held on; Tuesday 18th May 2021 at 7.00pm at Christchurch, Barnton

ATTENDED BY;	Cllr Hooper, Cllr Chambers, Cllr Hughes, Cllr Phoenix, Cllr Dymond, Cllr Devine, Cllr Gleave, Cllr Mayers, Cllr Wright
Min. Ref;	Item
1 1.1/5/2021 1.2/5/2021	ELECTION OF CHAIRPERSON RESOLVED; Cllr Mayers was proposed as Chairperson until the next annual meeting. The proposal was seconded and all agreed. NOTED; Cllr Mayers Declaration of office was signed and received.
2 2.1/5/2021 2.2/5/2021	ELECTION OF VICE CHAIRPERSON RESOLVED; Cllr Hooper was proposed as Vice Chairperson until the next annual meeting. The proposal was seconded and all agreed. NOTED; Cllr Hoopers Declaration of office was signed and received.
3/5/2021	To receive apologies for absence NOTED; Apologies received from Cllr Gibbon, Cllr Marshall, Cllr Webb, PCSO Wiggins
4/5/2021	To note Declarations of Interests from members NOTED; Councillor Hooper declared personal interests in Rosebank School / Royal British Legion NOTED; Councillor Mayers declared personal interests in MHCLG
5 5.1/5/2021 5.2/5/2021 5.3/5/2021	Public Forum - members of the public are invited to speak on matters relating to the agenda NOTED; No members of the public in attendance NOTED; CW&C REPORT- Cllr Wright – proposals for a new bridge at Winnington were discussed. NOTED; PCSO REPORT – a report from the PCSO was received. Annex 1.
6/5/2021	Approve and Sign Minutes – to approve the minutes of the previous meeting RESOLVED; It was proposed, seconded and agreed to approve the minutes of the previous meeting, 19 th April 2021 (2 abstentions)
7 7.1/5/2021 7.2/5/2021	Committees Structure RESOLVED; It was proposed and seconded to approve Terms of reference for BPC Finance Committee, all agreed. RESOLVED; It was proposed and seconded to approve Terms of reference for BPC Staffing Committee, all agreed.
8 8.1/5/2021 8.2/5/2021	Appointment of Committee Members to serve until the next annual meeting. RESOLVED;- FINANCE - Cllr Hooper was proposed as Chairperson, seconded and all agreed. Cllr Divine was proposed as Vice Chairperson, seconded and all agreed. Also members of this committee;- Cllr Mayers, Cllr Hughes. RESOLVED;- STAFFING – Cllr Hooper was proposed as Chairperson, seconded and all agreed. Cllr Phoenix was proposed as Vice Chairperson, seconded and all agreed. Also members of this committee; Cllr Hughes, Cllr Divine, Cllr Gleave, Cllr Mayers
9/5/2021	Code of Conduct RESOLVED;- It was proposed, seconded and all agreed to adopt the BPC Code of conduct for members

Parish Clerk; Toni Critchlow
Barnton Parish Council

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<p>10 10.1/5/2021 10.2/5/2021</p>	<p>Standing Orders and Financial Regulations RESOLVED; It was proposed, seconded and all agreed to adopt the BPC Standing Orders. RESOLVED; It was proposed, seconded and all agreed to adopt the BPC Financial Regulations</p>
<p>11/5/2021</p>	<p>Insurance Cover NOTED;- It was noted that Zurich insurance was in place at a cost of £1740.48 and due for renewal in October 2021.</p>
<p>12/5/2021</p>	<p>Asset Register NOTED;- It was noted that Barnton Parish Council asset register was approved at the FCM on 19th April 2021</p>
<p>13/5/2021</p>	<p>Finance APPROVED;- It was proposed, seconded and all agreed to approve the payments schedule for May 2021</p>
<p>14/5/2021</p>	<p>Diary of Meetings NOTED;- Future Meetings would take place at Christchurch until further notice. The following Dates were noted due to availability;- (The meeting room is available on the second Tuesday of each month)</p> <p>TUESDAY 8 JUNE 2021 FINANCE 6.30PM FCM 7.00PM</p> <p>TUESDAY 13 JULY 2021 FINANCE 6.30PM FCM 7.00PM</p> <p>TUESDAY 14 SEPTEMBER 2021 FINANCE 6.30PM FCM 7.00PM</p> <p>TUESDAY 12 OCTOBER 2021 FINANCE 6.30PM FCM 7.00PM</p> <p>TUESDAY 9 NOVEMBER 2021 STAFFING 6.00PM FINANCE 6.30PM FCM 7.00PM</p>
<p>15/5/2021</p>	<p>Close of Meeting – The meeting closed at 19.55</p>