

MINUTES OF BARNTON PARISH COUNCIL'S FULL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER (THE BUNGALOW, ROSEBANK SCHOOL, TOWNFIELD LANE, BARNTON) ON

MONDAY 20<sup>th</sup> JANUARY 2020

7.00PM

**Present:** Cllr Phoenix, Cllr Clifford, Cllr Webb, Cllr Hooper, Cllr Mayers, Cllr Chambers,

**Visitors :** Councillor Gibbon

**1. MIN FC 1579/01/2020 Apologies/Absence** Councillor Gleave, Councillor Hughes, PCSO Wiggins

**2. MIN FC 1580/01/2020 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**  
Councillor Hooper declared interest in RBL and Rosebank School

**3. MIN FC 1581/01/2020 TO SUSPEND Barnton Parish Council STANDING ORDERS to allow public participation.**

**4. Public Open Forum;- Barnton Parish Council standing orders were suspended to allow public participation. Members of the public are invited to address the Parish Council on any matter relevant to its work. In order for the Clerk to undertake any background research, please submit any questions to the Clerk at least three working days before the Meeting. Members of the public will be allowed to speak for a maximum of 3 minutes *after which they cannot take any further active part in the rest of the Council meeting.***

**5. MIN FC 1582/01/2020 CHESHIRE WEST AND CHESTER WARD CLLR REPORT**

**6. MIN FC 1583/01/2020 PCSO REPORT**  
No report received

**7. MIN FC 1584/01/2020 To REINSTATE Barnton Parish Council STANDING ORDERS which prohibits further public participation.**

**8. MIN FC 1585/01/2020 To APPROVE MINUTES of the previous meetings**  
**FCM 18<sup>th</sup> November 2019** Cllr Webb proposed Barnton Parish Council accept the minutes as a correct record of the meeting. Seconded by Cllr Clifford. All agreed. Resolved.

**9. MIN FC 1586/01/2020 CLERK'S REPORT**

- New window at chapel – awaiting installation date
- Working on tenders for necessary works – to be discussed in part B
- Cemetery busy over the Christmas and New Year period
- Hedges cut 2<sup>nd</sup> week in January
- March Messenger – please inform the clerk if you have any additions
- VE Day Celebrations – Clerk to liaise with other PC's
- Christmas Event – feedback discussed Clerk to book venue
- Remembrance Event – Clerk to organise traffic management
- Community awards/Certificates of appreciation nominations

## **10. MIN FC 1587/01/2020      CORRESPONDENCE AND CONSULTATIONS –**

1. Resignation received from Councillor Beech – Clerk requested to send card and add article in Barnton Messenger.
2. ChALC training calendar was discussed. Councillors were urged by the Chair to attend training at their earliest opportunity.
3. Resident Complaint

### **MIN FC 1588/01/2020      CW&C Ward Councillor Report**

**Councillor Gibbon arrived late to the meeting therefore Councillor Clifford stated that Barnton Parish Council Standing Orders were to be suspended to allow public participation.**

- Ward Councillors are undertaking a ward review with the Chief Executive Andrew Lewis and have asked all councils to provide information on the biggest problem (s) affecting their area.
- Cycle Footpath consultation is currently live on Cheshire West & Chester Council website
- Registration with Your Street via Cheshire West & Chester Council – all Councillors should be use log-in details for reporting issues. Clerk explained that She uses the 'Report It' portal on Cheshire West & Chester Council on behalf of the council and sometimes speaks to the relevant department direct. Councillor Gibbon explained that Cheshire West & Chester Council do not want direct contact. Councillor Gibbon suggested all councillors be given log-in details to the Report It portal to enable them to make reports on an individual basis
- Councillor Gibbon advised that She had information in relation to Item 3 of the Agenda/ Correspondence therefore Councillor Clifford requested Item 3 was discussed before reinstating the Standing Orders.

### **MIN FC 1587/01/2020**

3. Resident Complaint – resident complaint about 1874 ground share at Barnton FC on Townfield Lane. Resident is upset that Barnton residents were not consulted before the ground share was agreed. The main issues are parking and bad language. Councillor Gibbon has received a complaint from a resident at the rear of the ground. Councillor Gibbon has written to both Barnton Football Club and Northwich 1874 Football Club in her capacity as Ward Councillor in relation to these complaints. Councillor Clifford added that the football fans /marshalls do not use the parking facilities which have been provided. Councillor Webb suggested all the complaints are presented to both clubs at a meeting to discuss the issues with the groundshare. Councillor Gibbon does not have the complaint in writing – it was a telephone call which was promised to be followed up by email. Clerk to check the lease. Clerk to arrange a meeting and respond to Barnton Parish Council Complainant. **Clerk to action**

**Councillor Clifford reinstated Barnton Parish Council STANDING ORDERS which prohibits further public participation.**

### **MIN FC 1587/01/2020**

4. Barnton Scouts/RBL 2020 Remembrance Preparations - Sheena Beech has requested a meeting with Barnton Parish Council and Scout leader, Bryan Flint to discuss this years event. It was agreed that the Church service would take place as usual and that the Clerk should meet with other organisers to discuss the civic event at Barnton Parish Council war memorial. Councillor Hooper reiterated that the event at the war memorial is a civic event, not Royal British Legion. Clerk to organise traffic management. Clerk to liaise as requested. **Clerk to Action**. Cllr Gibbon asked what the charge for traffic management was. Clerk advised that last years quote was £1000.00

5. VE Day 75<sup>th</sup> anniversary 8<sup>th</sup> – 10<sup>th</sup> May 2020 – Friday 8<sup>th</sup> May is UK bank holiday. UK scheduled events were noted. Clerk to discuss with colleagues re; other councils plans and events. **Clerk to Action**
6. Resident request for provision of a salt bin at The Mews Road, Barnton. As this is an unadopted road, the responsibility for this provision lies with the residents. Clerk to respond. **Clerk to action**

## **11. MIN FC 1589/01/2020 PLANNING APPLICATIONS.**

- 19/03959/FUL 27 Townfield Lane – conservatory to rear
- 19/04110/ FUL 80 Townfield Lane – demolition of house – erection of 4 dwellings (semi detached)
- 19/04265/FUL Barnton Cricket Club – alterations to existing kitchen store
- 19/03996/ FUL Barnton Cricket Club – Astro turf practice facility
- 19/04393/FUL 46 Blackcroft Avenue – first floor side extension
- 19/04473/FUL 92 Runcorn Road – single storey rear extension

Councillor Clifford asked if members had any objections to the above planning applications

No objections received.

Councillor Gibbon advised that She had received an objection to item 2, erection of 4 dwellings in regard to overdevelopment of the site. Discussion amongst members followed.

Councillor Gibbon offered to call in the application on behalf of the council. Councillor Clifford asked for a vote on this proposal. All agreed therefore Councillor Gibbon was asked to call it in on the aforementioned grounds.

## **12. MIN FC 1590/01/2020 FINANCE**

- (a) Draft Budget document was revised – staff salary figures altered slightly due to rise in National Living wages of 6.25% however the Precept request of £96,700.00 remains the same due to a reduction in grant funding. Councillor Hooper proposed Barnton Parish Council approve the precept figure for 20/21 of £96,700.00. This is showing as a reduction in the precept due to an increase in the tax base figure. Councillor Gibbon queried why Barnton Parish Council have not increased the precept from last year. The Clerk explained that Barnton Parish Council aim is to maintain the annual precept as low as possible. Councillor Gibbon asked if the precept was increased last year. Clerk explained that the precept was increased by 1% last year. Councillor Gibbon said that the police and Cheshire West & Chester Council have both increased their portion of the council tax for this year. Councillor Phoenix argued that Barnton Parish Council could not increase the precept if there was no justification to do so. The motion to approve the precept was then seconded by Councillor Phoenix. All agreed. Resolved. Clerk to apply for precept. **Clerk to action**
- (b) Councillor Webb proposed the Barnton Parish Council approve the accounts for December. Seconded by Councillor Clifford. All agreed. Resolved.

Councillor Gibbon left the meeting.

- (c) CPF increase from 21.8% to 22.6% for a three year period was noted.
- (d) VAT reclaim of £4586.36 was noted.
- (e) Payment of £25.00 to Mr & Mrs Snowball was proposed by Councillor Hooper. Seconded by Councillor Webb. Councillor Webb suggested a thank you card be sent with check. All agreed. Resolved. **Clerk to action**

**13. MIN FC 1591/01/2020 ENVIRONMENTAL**

1. To approve draft Social Media policy written by Councillor Clifford. It was accepted that a Facebook or similar social media presence would cause increased workload therefore would not be considered at this stage. Councillor Clifford encouraged members to be cautious in their personal use of Facebook and other social media to ensure that comments are not made on behalf of Barnton Parish Council. Councillor Clifford asked members to refer all enquiries regarding social media to herself rather than the Clerk. Councillor Webb proposed Barnton Parish Council accept and approve the policy. Seconded by Cllr Clifford, all agreed, Resolved.

**14. MIN FC 1592/01/2020 PUBLICITY/PUBLIC INFORMATION**

1. To consider whether any publicity should be sought on any agenda item discussed at this meeting.
2. To publish approved minutes and financial statement and any other relevant news or information. **Clerk to action.**

**Part A of this meeting was closed at 8.45pm**

