



Barnton Parish Council

You are hereby summonsed to attend a Meeting of Barnton Parish Council

Please be punctual - Once this agenda is published, the start time of 7.00pm is established in law. (Local government Act 1972 Schedule 12, 4(1A), 4A(1))

Members of the public are welcome to join this meeting

Please contact the Clerk; barntonpc@gmail.com Tel; 0784 934 4940

This meeting will be audio recorded

AGENDA

Full Council Meeting - MONDAY 21ST October 2024 Time;- 7.00pm

Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX

- Item
- 1 Apologies**
 - 1.1 To accept** apologies for absence

 - 2 Declarations of Interest**
 - 2.1** To receive members declaration of interests, pecuniary or otherwise, in items on this agenda

 - 3 Public Forum**
 - 3.1** *As per Barnton Parish Council Standing Orders, Members of the public are invited to address Barnton Parish Council for a maximum of 5 minutes, after which they may take no further active part in the meeting*

 - 4 Cheshire West and Chester Ward Councillor Report**
 - 4.1 To receive** a report from CW&C Ward Cllrs.

 - 5 PCSO Report**
 - 5.1 To receive** a report from PCSO Wiggins
 - 5.2 To consider** a request for the PCSO to use the chambers for Cheshire Police administrative work both inside and outside of office hours.

 - 6 Approve and Sign Minutes**
 - 6.1 To approve** the minutes of the last meeting 16th September 2024

7 Reports & Action Points

- 7.1** To receive a report from the Clerk
- 7.2** To note the order of service from the Clerk for Barnton Parish Council Remembrance Event 2024
- 7.3** To approve and sign the amendments to the Clerks contract, dated 16th September 2024
- 7.4** To receive an update from Cllr Devine on other events

8 Correspondence Consultations Planning

- 8.1** To note complaint received from resident regarding management issues at Barnton Memorial Hall
- 8.2** To approve the new cenotaph design
- 8.3** To note receipt of CW&C licence to place a new cenotaph, railings and gate, low voltage lighting and replacement surface at Jubilee Corner, Townfield Lane Barnton

9 Finance/Policy

- 9.1** To note receipt of the year end internal audit report completed on 26th April 2024 by IA O'Donoghue
 - 9.2** To note that IA O'Donoghue has signed the annual internal audit report
 - 9.3** To note actions taken following the internal audit report
 - 9.4** To note receipt of the year end external audit report completed on 23rd September 2024 by PKF Littlejohn.
 - 9.5** To note matters arising from the external audit report
 - 9.6** To approve D.M Payroll services contract from 1st April 2025 at an increase of £12.00 per annum
 - 9.7** To approve the installation of granite tower at a cost of 1600.00 in the Remembrance Garden to facilitate affordable memorials in Barnton Cemetery
 - 9.8** To approve that Barnton Parish Council sign up to the NALC Civility and Respect Pledge [Civility and Respect Project \(nalc.gov.uk\)](https://www.nalc.gov.uk)
- 10 Date of next meetings;-**
- 10.1** To note date of next meeting 18th November 2024 – 6.00pm Finance Committee budget meeting
 - 10.2** To note date of next meeting 18th November 2024 - 7.00pm Full Council Meeting

11 Close of Meeting

- 11.1** To note close of meeting

Signed: *Toni Critchlow*, Parish Clerk

Published: 10 /10/24