



Barnton Parish Council

You are hereby summonsed to attend a Meeting of

Barnton Parish Council
Staffing Committee Meeting
Tuesday 21 October 2021 6.00pm – 7.00pm
To be held at the Cemetery Chapel, Barnton Cemetery,
Hayes Drive, Barnton, CW8 4JX

AGENDA *This meeting will be recorded

	Item
1	To accept apologies for absence
2	Declarations of Interest – members to declare any interests, pecuniary or otherwise in items on this agenda
3	Public Forum ;- <i>as per Barnton Parish Council Standing Orders, Members of the public are invited to address Barnton Parish Council for a maximum of 5 minutes, after which they may take no further active part in the meeting</i>
4	Approval of Minutes To approve the minutes of the last meeting on 1 st March 2021
PART B - PRIVATE & CONFIDENTIAL	
5	Staff To exclude Press and Public <i>In accordance with the provisions of Schedule 12A of the Local Government Act 1972 and paragraph 10.2 of the Council's Access to Information Procedure Rules, the public and press are excluded during consideration of the following items as defined by the categories specified against them.</i>
5.1	To consider and recommend staff annual pay increases from April 2022 for FC approval ahead of budget preparation
5.2	To confirm the date for Clerks Appraisal in March 2022
5.3	To confirm date for the Clerk to carry out staff appraisals in August 2022
5.4	To consider and recommend increase in hours for admin support 21/22 from 12 to 24 ahead of budget preparation
5.5	Clr Hooper motion to place a moratorium on BPC projects until Spring 2022 and prioritise current projects accordingly.
6	Well-Being Clr Hooper motion to consider introduction of wellness programme
7	Home Working and expenses
7.1	To approve Clerk/Admin Asst homeworking until such time that the chapel new build is ready for occupation estimated March/April 2022
7.2	To approve Clerk/Admin Asst homeworking expenses
8	Date of next meeting
9	Close of Meeting

Signed: *Toni Critchlow*, Parish Clerk

Dated: 17.10.21