

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to the reconciliation headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a cash basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 20xx **2023**

Prepared by (Name and Role):

Date:

		£	£
Balance per bank statements as at 31	31/03/2023		
10511448 CURRENT	account 1	20,368.1	
10511451 SALARY	account 2	4.6	
10511464 RESERVES	account 3	<u>37,505.2</u>	
			57,877.8
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 3	31/03/2023	<u>0.00</u>	
			-
Add: any un-banked cash as at 31/3/xx	31/03/2023	-	
			-
Net balances as at 31/3/23 (Box 8)			<u><u>57,877.8</u></u>