



Barnton Parish Council

You are hereby summonsed to attend a Meeting of Barnton Parish Council
Please be punctual - Once this agenda is published, the start time of 7.00pm is established in law.
(Local government Act 1972 Schedule 12, 4(1A), 4A(1))

This meeting will be audio recorded to aid production of the minutes.

Parish Clerk; Toni Critchlow, Clerks Office, Barnton Cemetery, Barnton CW8 4JX Tel; 01606 784270 Email;
barntonpc@gmail.com
Website; www.barntonvillage.org.uk

Agenda

Staffing Committee Meeting

THURSDAY 28TH NOVEMBER 2024

Time;- 2.00pm

Venue; Clerks Office, Barnton Cemetery, Hayes Drive, CW8 4JX

Cllr Hughes, Chair Cllr Hooper Vice Chair, Cllr Phoenix, Cllr Devine, Cllr Ayhok

Agenda Pack

Item

- 1 **Apologies** – to accept apologies for absence
- 2 **Declarations of Interest** – members to declare any interests, pecuniary or otherwise in items on this agenda
- 3 **Public Forum** *As per Barnton Parish Council Standing Orders, Members of the public are invited to address Barnton Parish Council for a maximum of 5 minutes, after which they may take no further active part in the meeting*
- 4 **Approve and Sign Minutes**
- 4.1 **To approve and sign** the minutes of the last meeting on 25th September 2024
- 5 **Staffing Matters**
- 5.1 **To approve** staff home working when necessary during the winter months to ensure no member of staff is lone working in the cemetery during the hours of darkness and/or in bad weather.
- 5.2 **To consider** contract anomalies
- 6.1 **Close of Meeting**

Signed: Toni Critchlow, Parish Clerk

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